



## New / Returning Player Registration

**Step 1:** Open a web browser and insert the following link into the search bar,  
<https://register.oasa.ca/Account/Login>.

**Step 2:** Once on the OASA website proceed to sign in if you are a returning user. If you are a new user you will need to create an account. After creating an account you will receive a confirmation email that you will need to open and follow the directions provided to you. If you have multiple individuals using one email you will need to add their name to your email to make their distinct user name, for example billyjoel+ken@gmail.com. (Note: The email may end up in your junk or spam folder as everyone's email is set up differently.)

**Step 3:** For returning users you will need to update your Association and Division (age group) as well as any other personal information that may have changed from your last update. (Note: If you are new to the OASA in 2023 you will need to attach a proof of age document when registering.)

For new users you will need to enter all of your personal information that is asked to be provided, as well as your Association and Division (age group).

**Step 4:** Once you have finished inputting your information you will be brought to a page that allows you to select your role. For example, Player, Coach, and Team Manager would be options here. You will then select your association and division. (Note: You can sign up for more than one role for example if you are coaching your son's team and playing on a senior team you can input both roles in this section.)

**Step 5:** Now it is time to pay, you will only be charged the \$15 once for registering and can sign up for as many roles that you need after the initial \$15 is paid. Payment options include:

- Credit Card - Your profile will be active right away by paying with this method.
- EMT - You will have to wait for your transaction to be approved in order to use your account. The EMT will be sent to [payment@softballontario.ca](mailto:payment@softballontario.ca).